



UTTARA OFFICE:
PLOT# 13, ROAD# 1/A
SECTOR – 14, UTTARA MODEL TOWN,
DHAKA- 1230.
TEL: NOS. 55087118, 55087125
Email:
Web:

GULSHAN OFFICE:
HOUSE # 36, ROAD # 43
GULSHAN – 2,
DHAKA- 1212.
TEL : 222285983
info@bitschool.edu.bd
www.bitschool.edu.bd

EXAMINATION RULES

Dear Parents and Students,

All examinees should be aware of the following international examination rules which the school strictly adheres to –

1. If a student is caught cheating during the exam, the parents will be called and the child will be given a zero for that paper.
2. If a student turns or tries to look back or side ways, **25 marks will be deducted** immediately.
3. Talking inside or outside the exam hall is forbidden - **25 marks will be deducted** for any attempt to talk. The student may be asked to leave the room at the teacher's discretion.
4. Students must carry their pens, pencils, eraser, sharpener, (all that is needed to write) in their hands or in a transparent plastic pencil box/bag.
5. Students are **not to borrow** any thing from anybody during the examination.
6. No folder is allowed in the exam hall – one plain board is sufficient to write on.
7. When the examination starts, the student must write his/her name only, on the question paper. No other writing is permitted.
8. No answer is to be written on the first page of the answer script. Student must start writing from page two.
9. Students must write their name, class and subject on the front page and on alternate pages. Students must also number their pages. They must mark the answers correctly.
10. An unmarked answer will not be corrected/marked following the EDEXCEL system.
11. The Maths rough work should be done on the right side of the answer script after drawing a 1½"-2" (inch) margin.
12. Students must not read the question paper before the bell rings to start the exam. The question paper will be placed upside down on their desks during this time. They must not write anything after the bell rings to end the exam.
13. Any student arriving later than half an hour of the scheduled exam time, will not be permitted to enter the hall.
14. No student may leave the exam hall 15 minutes before the allotted time.
15. Any other act of misconduct will be penalized (for example changing seats, not obeying teachers' instructions and so on) – a zero may be given for this paper.

Please make sure that you and your children understand these rules.

Thank you for your cooperation and the best of luck!

Ms Lubna Choudhury
Founder Principal & Chairperson

N.B. All students must report to their respective campus half an hour before each exam.