



**BITL**  
Bangladesh International Tutorial Limited  
start a legacy, leave a legacy

**BANGLADESH INTERNATIONAL TUTORIAL LIMITED**  
**JUNIOR SCHOOL, UTTARA**  
**SESSION: 2019- 2020**  
**CLASS: I**  
**SUBJECT: ICT**

**Handouts**

**Chapter-5**

**Starting and shutting down a computer**

**Answer the following question.**

**Q.1. Write down the steps to start a computer?**

Ans: The steps to start a computer are as written below:

- Switch on the power switch.
- Switch on the UPS.
- Switch on the CPU.
- Switch on the monitor.

**Q.2. Write down the steps to shut down a computer?**

Ans: The steps to shut down a computer are as written below:

- Click the start button.
- Click the shut down option.
- Switch off the monitor.
- Switch off the UPS.
- Switch off the power switch.

**Q.3. Write down the steps for healthy use of computer?**

Ans: Steps for a healthy use of computer are as written below:

- A computer must be covered when it is not in use.
- Do not sit too close to the monitor.
- Do not switch off the CPU directly.
- Should not touch a computer with wet hands.



**BITL**   
Bangladesh International Tutorial Limited  
start a legacy, leave a legacy

**BANGLADESH INTERNATIONAL TUTORIAL LIMITED**  
**JUNIOR SCHOOL, UTTARA**  
**SESSION: 2019- 2020**  
**CLASS: I**  
**SUBJECT: ICT**

- Must use the keyboard very gently. Do not bang on the keys.
- The mouse should always be kept on a mouse pad.
- Should not play with any wires attached to computer.
- Should not touch a computer with dirty hands.
- Should not eat or drink on the computer table.
- Should not make noise in the computer room.



**BITL**   
Bangladesh International Tutorial Limited  
start a legacy, leave a legacy

**BANGLADESH INTERNATIONAL TUTORIAL LIMITED**

**JUNIOR SCHOOL,UTTARA**

**SESSION: 2019- 2020**

**CLASS: I**

**SUBJECT: ICT**

**Handouts**

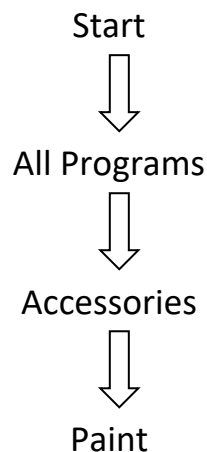
**Chapter-6**

**Introduction to Paint**

**Answer the following question.**

**Q.1. How to start paint?**

Ans: Follow these steps to start paint: first we have to click the,



**Q.2. What does the paint window have?**

Ans: The paint window has the Paint button, Ribbon and drawing area.

**Q.3. What does the Ribbon contains?**

Ans: The Ribbon contains pencil, line, oval, rectangle, eraser and many more.

**Q.4. What is the Drawing Area?**

Ans: Drawing Area is the area on paint window where you can draw and color.

**Q.5. How does the pencil tool help us?**

Ans. The pencil tool helps us to draw.

**Q.6. How does the eraser tool help us?**

Ans. The eraser tool helps us to erase drawings.

**Q.7. How to save a picture in paint?**

Ans: Follow the steps given below: first we have to click the,





**BANGLADESH INTERNATIONAL TUTORIAL LIMITED**  
**JUNIOR SCHOOL,UTTARA**  
**SESSION: 2019- 2020**  
**CLASS: I**  
**SUBJECT: ICT**

Save option



Type the file name in the file name box



Save

**Activity**

A. Find the following words in the word grid given below.

<b>PAINTOVAL</b>	<b>RIBBON</b>	<b>ERASER</b>	
<b>LINE</b>	<b>COLORS</b>	<b>RECTANGLE</b>	<b>PENCIL</b>

E	E	P	E	N	C	I	L	L	M
O	R	E	C	T	A	N	G	L	E
V	A	C	O	L	O	R	S	I	B
A	S	P	A	I	N	T	C	N	D
L	E	S	P	E	A	K	E	E	S
T	R	I	B	B	O	N	E	R	X

**Exercise**

**A. Fill in the blanks:**

1. Line tool is used to make straight and slanting lines.
2. The Ribbon contains all the drawing and coloring tools.
3. The Paint program is used to make drawing in computer.
4. We can make a box using the Rectangle tool.
5. You draw on the Drawing Area of the paint window.



**BITL**   
Bangladesh International Tutorial Limited  
start a legacy, leave a legacy

**BANGLADESH INTERNATIONAL TUTORIAL LIMITED**  
**JUNIOR SCHOOL, UTTARA**  
**SESSION: 2019- 2020**  
**CLASS: I**  
**SUBJECT: ICT**

**B. True / False:**

1. Pencil tool is used to choose colors. [ F ]
2. Line tool is used to draw lines. [ T ]
3. You can not erase mistakes while drawing a picture in paint. [ F ]
4. Fill with color tool is used to color a picture. [ T ]
5. You save your drawing with the help of ribbon. [ F ]

**C. Name the following tools used in Paint:**

1. pencil tool
2. eraser tool
3. line tool
4. circle tool
5. fill with color tool

