



**UTTARA OFFICE:**  
SENIOR SCHOOL,  
PLOT # 13, ROAD # 1/A  
SECTOR – 14, UTTARA MODEL TOWN,  
DHAKA- 1230.  
TEL: NOS. 55087118, 55087125  
Email:  
Web:

**GULSHAN OFFICE:**  
SENIOR SCHOOL, GULSHAN  
HOUSE # 36, ROAD # 43  
GULSHAN – 2,  
DHAKA- 1212.  
TEL : 9845983  
[info@bitschool.edu.bd](mailto:info@bitschool.edu.bd)  
[www.bitschool.edu.bd](http://www.bitschool.edu.bd)

April 7, 2020

**Subject: Introducing Online Classes**

Dear Parents/Guardians,

Due to the uncertainty of the ongoing Covid-19 crisis, BIT has been trying to implement different teaching practices, to further facilitate the academics of our students. Specifically, the school has been looking into introducing Online Classrooms, which would enable them to work interactively from home.

It has been observed that reputed educational institutions from around the world, have started using online teaching platforms such as Google Classroom and Google Meet. These are effective, accessible and user-friendly tools of learning.

Hence, BIT will introduce Virtual Learning for all classes, through Google Classroom and Google Meet – **this will start from:**

Date	Class
24.04.2020 (Friday)	Playgroup – Class II
01.05.2020 (Friday)	Class III – Class XII

In order for these classes to be implemented, the school requires certain information:

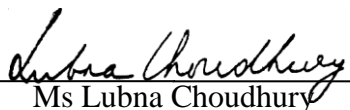
- Please email an active Gmail ID to your ward's respective campus as soon as possible, so your child can be added to his/her online classes.
- If you do not have a Gmail ID, please go to [www.gmail.com](http://www.gmail.com) and register for one - this service is free of charge.
- Make sure to clearly mention the Student's name, Class and Section in the email's Subject line. Campus email addresses are given below:

Campus Name	Email Address
Senior School, Uttara	<a href="mailto:bit.srsu@gmail.com">bit.srsu@gmail.com</a>
Senior School, Gulshan	<a href="mailto:bit.srsg@gmail.com">bit.srsg@gmail.com</a>
Middle School, Gulshan	<a href="mailto:bit.msgulshan@gmail.com">bit.msgulshan@gmail.com</a>
Junior School, Uttara	<a href="mailto:bit.jrsu@gmail.com">bit.jrsu@gmail.com</a>
Junior School, Gulshan	<a href="mailto:bit.jrsg@gmail.com">bit.jrsg@gmail.com</a>

The Covid-19 coronavirus situation is changing rapidly. During these uncertain times, the school will continue to do everything necessary for the benefit of our BIT community. Please check your email and the school's website for further updates.

We urge you to take care - please follow all rules to slow the spread of this infectious disease and keep your families safe.

Thank you for your continued cooperation.

  
Ms Lubna Choudhury  
Founder Principal & Chairperson